

# Member Information Service

## Decisions made by Cabinet Members

The following decision has been made by the Deputy Leader and will take effect at 10.00a.m. on Thursday 15 April 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

### Inclusion of Additional Walking and Cycling Improvement Scheme in 2021/22 Capital Programme

The Deputy Leader approved the inclusion of £122,127.00 in the 2021/22 Capital Programme to forward fund accelerated delivery of walking and cycling improvements at Fairfield Recreation Ground, Burgess Hill to support the delivery of the Burgess Hill Growth Programme.

A copy of the report is attached to this email and will be an Executive Decision which can be found [here](#).

## Committee Meetings

**Please note that all meetings are virtual meetings and start times vary, as detailed below.**

The revised Programme of Meetings approved at Council on 30 September 2020, sets out the schedule of Council meetings for the remainder of the municipal year. Meetings for March and April are listed below:

### APRIL 2021

- 8 April – Planning Committee @ 4pm
- 9 April – Liquor Licensing Panel @ 10am
- 15 April – District Planning Committee @ 2pm
- 28 April – Annual Council at 6pm – **Please note that this meeting has been brought forward from 12 May.**

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#). A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Democratic Services has updated your O365 calendar with the revised dates and times, including the links to join the Zoom meetings.

## Agendas – Items to be Considered

### Planning Committee – 8 April 2021 @ 4pm

#### Recommended for Approval

**DM/20/3382 | Land East Of Haycorn, Street Lane, Ardingly, West Sussex** - Construction of two attached houses together with access and parking - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QGN9MWKT04L00>

**DM/20/4372 | Frank's House, Farney Close School, Bolney Court, Crossways, Bolney, West Sussex, RH17 5RD** - Change of use to teaching suite with the blocking up two windows, insertion of 3 smaller windows and new canopy - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QKCNSYKT0DA00>

**DM/20/4654 | Twoways, Station Road, Crawley Down, Crawley, West Sussex, RH10 4JE** - Demolition of the existing detached bungalow and the erection of 3no. four bedroom detached houses with associate garages - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QLHL3SKT07Z00>

**DM/21/0165 | Mill Nursery, London Road, Hassocks, West Sussex, BN6 9NB** - Demolition of existing buildings and erection of 3no. four-bedroom dwellings and 1no. four bedroom replacement dwelling with associated parking, amenity space and landscaping - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QN4VM2KT0DA00>

#### Recommended for Refusal

**DM/20/3456 | Land West Of Kilnwood Apartments, Rocky Lane, Haywards Heath, West Sussex** - Erection of 9 apartments within a single three storey building, along with access, parking and landscaping. (Revised plans received 08.12.2020 showing changes to the red line boundary, parking and landscaping) (Revisions to landscaping 03.02.2021) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QGSZ2UKT0DH00>

## **Liquor Licensing Panel – 9 April 2021 @ 10am**

Application of a New Premises Licence.

## **District Planning Committee – 15 April 2021 @ 2pm**

**DM/20/2640 | Marylands Nursery Site, Cowfold Road, Bolney, West Sussex** - Demolition of single dwelling and outbuildings and erection of B8 floorspace (including ancillary office space) across 3 buildings, with hard and soft landscaping, parking and servicing. Altered access to be provided from A272/A23 Western Roundabout with existing Cowfold Road vehicular access closed. REVISED PLANS received 16/12/2020 showing revised position and height of Unit 1, joining Units 2 and 3 together and additional planting to southern boundary. ADDITIONAL HIGHWAY INFORMATION received 03/03/2021 including updated Noise Assessment - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QDYTYFKT04L00>

**DM/20/3516 | Maxwellton House, 41 - 43 Boltro Road, Haywards Heath, West Sussex** - Demolition of existing office building and provision of 54 apartments with associated parking and landscaping. AMENDED PLANS received 22nd February 2021 reducing the number of flats to 54, addressing comments from the Design Review Panel including revising the scale of the building and the parking layout, the submission of a Daylight/Sunlight Report and a revised Sustainability Report - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QH2AN7KT07Z00>

## **Member Development Learning**

### **Learning Pool**

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

### **COVID-19 News**

Covid levels in Mid Sussex are now under 20 cases per 100,000 and therefore Mid Sussex has a similar infection rate as it had in early September 2020. Covid rates have fallen across Sussex in the last week and the only areas with a rate higher than 25 cases per 100,000 are Eastbourne and Crawley. The average Covid rate in West Sussex is therefore below the South East average of about 26 cases per 100,000.

This fall in Covid levels in the last week is reflected across England with fewer areas of the north and the East Midlands still having Covid rates above 100 cases per 100,000 and the England average about 42 cases per 100,000.

The first stage of the roadmap started on Monday 8<sup>th</sup> March 2021 with schools re-opening supported by voluntary lateral flow tests. In addition, appropriate political campaigning for the May elections was permitted. Lateral Flow Tests are being used to identify people who have Covid but have no symptoms to try to maintain the low Covid rates at the beginning of March 2021 which to date has been successful. These tests should be available for all adults to use voluntarily at home next week.

Since the 29<sup>th</sup> March 2021 groups of 6 or two households are allowed to meet outside including private gardens and outdoor sports such as golf and tennis are now open again. The emphasis is on keeping things in the fresh air where transmission of the virus is less likely and maintaining Hands, Face and Space. The data currently permits the next step of the roadmap to start on Monday 12<sup>th</sup> April when non-essential shops, gyms and hairdressers will reopen alongside outdoor service in pubs and restaurants. The roadmap envisages more indoor activities being permitted on 17<sup>th</sup> May subject to the four data tests.

Both hospitalisations and Covid death rates continue to fall in Sussex from the very high levels seen in late January and are heading to the low levels seen last September.

The continuing local Covid vaccination programme will assist in bringing hospitalisations and Covid deaths down further but there is a risk that the further lifting of restrictions allowing for more outdoor social mixing next week and new variants of the Covid virus will push these figures in the opposite direction.

All people aged 50 and over are eligible for their first vaccination and have been invited to book an appointment. The vaccination of more medically vulnerable people aged 16 to 49 alongside the second vaccination for those people first vaccinated in January/February 2021 will continue in April. All people aged 40 and over will be invited to book a Covid vaccination in April as vaccine supplies permit.

Please see information on Covid-19 vaccination progress in West Sussex [here](#).

The latest public data for Covid rates in West Sussex can be found [here](#).

### **Census 2021 update**

The Office for National Statistics (ONS) have provided the Council with an initial snapshot of return rates for Mid Sussex, taken on 24 March. Based on the ONS 'Lower Level Super Output Areas' that are loosely comparable to parish areas, a generally above average picture of return rates is shown, with couple of 'amber' areas around western Copthorne and south of Haywards Heath which may be explained by the presence of active housing development sites. A further snapshot is due to be taken

on 7 April which should provide a clearer picture of the overall response rate, once paper returns start to be received by the ONS.

Census ground staff are now actively working across the district to follow up on 'no-response' households and members may well have seen them out and about, they are clearly identifiable with Census tabards, ID and mobile devices. It is worth reminding members of the ONS guidance on what a member of the public should be aware of if they are concerned that the person on their doorstep is not a genuine census official:

- Census officers will carry an ID card with their photograph and name
- Census officers will work through the day to make contact with residents but will not call before 09:00 or after 20:00
- Census officers will never ask for money or bank details
- Census officers will never need to enter someone's home
- Census officers will have census leaflets and paper questionnaires with them
- If the householder is still concerned, they can ring the contact centre for further advice: 0800 141 2021

Whilst the Council's main approach is to continue to direct residents to [www.census.gov.uk](http://www.census.gov.uk) or the national helpline: 0800 141 2021; if members are contacted by distressed elderly or infirmed residents who require a paper form and are without internet access and unable to get through to the national helpline, they can be advised to call the District Council Contact Centre on 01444 458166. The Contact Centre staff will be able to order a household form for them using the online process, which will be delivered by post.

## News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

06 April 2021 - [Mid Sussex businesses urged to apply for new Restart Grants](#)